



# Manistee County Board of Commissioners

Manistee County Courthouse • 415 Third Street • Manistee, Michigan 49660

CHAIRPERSON  
Allan O'Shea  
VICE-CHAIRPERSON  
Janice McCraner

Kathy Fenstermacher  
Edward Haik  
Ervin Kowalski  
Glenn Lottie  
Carl Rutske

CLERK

Marilyn Kliber  
(231) 723-3331

CONTROLLER/ADMINISTRATOR

Thomas Kaminski  
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DRAFT

## GREEN TEAM COMMITTEE

Friday, August 1, 2008  
1:30 P.M.

Manistee County Courthouse & Government Center  
Board of Commissioners Meeting Room

### MINUTES

Members Present: Allan O'Shea, Chairperson; Carl Rutske; Glenn Lottie

Others Present: Thomas Kaminski, County Controller/Administrator; Jeff Sullivan, Medical Care Facility Purchasing Supervisor; Ken Falk, Emergency Management Coordinator; Chuck Haemker, Library Executive Director; Dan Shepard, Little River Band of Ottawa Indians; Chip Johnston, Manistee-Benzie Community Mental Health; Sonja Ganger, West Shore Medical Center Director of Patient Outcomes and Materials Management; Bruce Schimke, Maintenance Supervisor; and Rachel Nelson, Administrative Secretary

The meeting was called to order at 1:35 P.M.

### ITEMS NOT REQUIRING BOARD ACTION

There was discussion on the upcoming Manistee Area Chamber of Commerce Business Expo. It was decided that it would be premature this year to have a booth about the Green Team, but Mr. O'Shea will look into it.

The County Controller/Administrator's Office had received a proposal for professional engineering services from Fishbeck, Thompson, Carr & Huber, Inc. for \$2,600. This proposal is for the certified professional engineer's inspection which is part of the process of applying for the Energy Star label for the Courthouse building. Mr. Schimke stated that he has reviewed the specifications for the inspection, and he believes that the building would fail because of the "thermal comfort". This is something that he is going to be working on, and he feels that the building might pass the inspection in a month or two. Mr. Schimke will report on the progress of this situation at the September Green Team meeting. Once the air balancing is re-set, it will be important for it to stay that way, and the Green Team will probably send out a memo explaining the situation to the Courthouse employees. Mr. Kaminski and Mr. Haemker both had positive things to say about the engineering company, and their proposal will probably be accepted once Mr. Schimke feels that the building would pass the inspection.

Vehicle purchases at the County level were discussed. At the April Green Team meeting, a motion was made that when new vehicles are being considered by the County, hybrid vehicles be purchased when appropriate. Mr. Kaminski informed the Committee that the County currently has only two vehicles

(Ford Expedition & Dodge Dakota) plus a Maintenance truck. There are problems with both vehicles, and Mr. Kaminski felt that at least one vehicle purchase will need to be included in the 2008/09 budget. It is important that one of these vehicles be a 4-wheel drive for the Equalization Department. Mr. Kaminski stated that in the past, the County has sent out a letter to the local dealerships asking for vehicle quotes, but he doesn't feel that this is the best process. Mr. Johnston noted that they are currently looking at vehicle purchases as well, and that perhaps they could work with the County. Mr. Lottie will write a letter to Ford to find out what options they could offer. Mr. Shepard has also created a vehicle specification list, which he is willing to share.

Mr. O'Shea stated that it's important for the County to be creating a "Green Team Informational Package" as the Green Team progresses. Ms. Nelson noted that she has already sent information to several entities. Mr. Lottie commented that one easy phrase is that the County is trying to do things in an ecologically and environmentally friendly way. It was also noted that the existence of the Green Team, and having people seeking green products within the County will start to make a difference.

Mr. Shepard shared that the Charlevoix Wind Town Meeting will be held this weekend.

Mr. Sullivan reported that Radio Shack does not collect used batteries. Mr. Schimke noted that Padnos in Ludington does take regular used batteries. He will look into purchasing a hazmat battery container that could be placed at the Courthouse and emptied at Padnos occasionally.

The meeting adjourned at 2:40 P.M.

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Allan O'Shea, Chairperson

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Glenn Lottie, Commissioner

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Carl Rutske, Commissioner